



# CROSHC | 2026 Enrolment Guide

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We're thrilled to welcome your family to Coomera Rivers OSHC in 2026! This guide explains how to enrol and what to expect when joining our OSHC community.

## How to Enrol

### Step 1 – Complete the Online Form

Fill out our online enrolment form here 📄 [coomerariversoshc.owna.com.au](https://coomerariversoshc.owna.com.au)

### Step 2 – Orientation Chat

Once we receive your form, our team will review your details and arrange a short **enrolment and orientation chat**. This helps us get to know your family, discuss any medical or additional needs, and make sure we have everything in place to support your child's care.

### Step 3 – Set Up Your Account

Before your enrolment is confirmed, you'll be asked to:

- Create your **OWNA app** account (check junk mail if needed)
- **Pay your bond**
- **Set up Direct Debit** for payments

### Step 4 – Confirm Your Place

We'll email an offer with the days available. If some days are full, we'll add you to our **waitlist** and contact you when a space opens.

## Using the OWNA App - Keeping You Updated

**OWNA** is the child care software we use to help everything run smoothly — and it's also how we stay connected with families. Through the **OWNA app** (please download), our educators share **daily posts, photos, and updates** so you can see what your child has been up to and celebrate their day at OSHC.

We also use OWNA to:

- Send **important announcements** and **urgent messages**
- Manage **sign-ins and absences**
- Share **incident and medication reports**
- Handle **Vacation Care bookings and authorisations**

👉 We recommend **turning on notifications** so you don't miss any updates or messages from our team.

## More Info –Family Handbook and our Policies

For full details about our service, please refer to our **Family Handbook** and **Policies** on the school website.

These documents explain our key procedures, expectations, and how we work together to keep children safe and supported.

We encourage all parents to review them — they'll help you feel confident and prepared for the year ahead.